

Subject: Quotation Inquiry for IT Peripheral for Director Conference Room.

Dear Sir,

This is with reference to the above subject. You are requested to provide the competitive rates of the mentioned IT Peripheral in the given below format –

QUOTATION FORMAT (On Company's Letter Head)

Sl. No.	Description of Item/ Technical Specifications	Quantity Required	Unit Price	Total Amount
1.	Handheld Cordless Mic	02 Nos.		
2.	Gooseneck Tabletop Mic	06 Nos.		
3.	Amplifier	01 Nos.		
4.	Wall mount speaker	04 Nos.		
5.	Installation & Acessories	01 Nos.		
6.	Metal TV Stand	01 Nos.		
	Sub Total			
	Add: Taxes, if any applicable			
	Total			

Most Important

1. All the **quotations must be on the Letter head of the Company.**
2. Installation & configuration must be done by supplier.

Terms & Conditions:-

2. **Rates quoted should be F.O.R. RGIPT, Jais.**
3. **Delivery Period** – Delivery with installation should be completed within 45 days.
4. **Evaluation of Quotations** – (i) the order will be awarded to the company whose rate is L1 in each item. (ii) If the rate of items is common of two companies, then the item will be awarded to the company, whose rate is L1 in other items.
5. **Payment Terms** – 100% payment will be released within 60 days, after the successful supply of the items at the Institute.
6. The Institute reserves the right to accept/reject all or any offer without assigning any reason thereof.
7. The Envelope of the quotation shall be super scribe as “Quotation for for IT Peripherals for Director Conference Room

Last date of submission of quotation – 30.06.2026 (Tuesday) on or before 3:30 pm.

NOTE: QUOTATIONS MUST BE SENT THROUGH COURIER/SPEED-POST, NO EMAIL QUOTATION IS ACCEPTABLE.

Rajiv Gandhi Institute of Petroleum Technology

Technical Specification of IT Peripheral for Director Conference Room

Sl. No.	Item name	Technical Specs	Qty
1	Cordless Mic	Supply of Cordless Handheld dual Microphone with UHF frequency, frequency responses-40-18000Hz, Sensitivity in free field, No load(1KHz2,0mV/Pa= 54db(0db=1V/Pa) -74 db(0db=1V/ubar,(Make-AKG/Sennheiser)	2 no.
2	Table top Mic	Supply of Table top Deligate Discussion Unit with Microphone On / Off Button; Microphone with flexible stem and light ring; Built-in loudspeaker; headphone jack, Microphone Length: 313 mm; Speech availability indicator to be available. Rotary volume control for adjusting headphone volume Loudspeaker, Frequency response (-3 dB) (Hz) (microphone),Nominal acoustic input level (dB SPL) (microphone) -85 dB SPL,Frequency response (-3 dB) (Hz) 30 Hz – 20,000 Hz,Total harmonic distortion + noise < 1%,Minimum signal-to-noise ratio (dBA) > 93 dBA, Microphone ‘on’ indicator (red LED) , Light ring indicator on microphone stem,(Make- Bosch)	6 no.
3	Amplifier	Supply of Bosch Mixer Amplifier with Frequency Response 20Hz -20kHz, power output 240W @ 4/8 Ohms and 70/100V,Total Harmonic Distortion <0.5%,Signal-toNoise Ratio >90dB.complete as required.(Make-Bosch)	1 no.
4	Wall mount speaker	Supply of 2 Way 5.0 inch - 6.0 inch LF, Compact Wall Loudspeaker for indoor & outdoor uses with Frequency Range 60Hz – 20kHz or more; Power ratings : 75 Watts - 100 Watts Continuous or more; Max SPL (pk) 116dB or better; Should have 70/100V Transformer taps 30W, 15W, 7.5W or more; 100-120 degree (H) x 100-120 degree (V) or better coverage; etc.(Make-Bose/JBL)	4 no.
5	Installation & Accessories	Installation, testing and commissioning charges with required cables, connector and accessories etc with all charges included.	1 no.
6	TV Stand	Supply of heavy duty 100” TV stand with height adjustable, camera shelf, lockable wheels etc.	1 no.